

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Educational Programs/Policy/Strategy Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
  - A. Date agenda was posted for meeting: November 6, 2017
  - B. Date media were faxed agenda: November 6, 2017
  - C. Media who were faxed an agenda: Telegraph Herald; Des Moines Register; KWVL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
  - D. Board Committee: **Educational Programs/Policy/Strategy Committee**
  - E. Date and Time of Meeting: **November 8, 2017, 4:00 p.m.**
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board members present: Jim Prochaska, Lisa Wittman, Tami Ryan, Nancy Bradley, Anderson Sainci, Mike Donohue. District representatives present: Stan Rheingans, Amy Hawkins, David Olson, Shirley Horstman, Cindy Steffens, Tammy Duehr, Lee Kolker, Dan Johnson, Mae Hingtgen.

Ms. Bradley called the meeting to order at 4:01 p.m. at the Forum.

The agenda was approved as submitted.

Activities Council Update

Amy Hawkins, Director of Athletics/Activities, indicated that the Activities Council met today. She shared Grades 9-12 Activity Participation Data. In 2015-16, the district had 55% of entire student enrollment involved in one or more activity. In 2016-17 participation increased to 63%. The majority of participants have a GPA of 3.1-4.0.

Threat Assessment Protocol

Mae Hingtgen, Learning Supports/Equity Liaison, reviewed the history of threat assessment in the district. She shared the new Threat Assessment Protocol, which is a more comprehensive procedural system. Threat assessment is a violence prevention strategy that involves: identifying student threats to commit a violent act, determining the seriousness of the threat, and developing intervention plans that protect potential victims and address the underlying problem or conflict that stimulated the threatening behavior. The goals of threat assessment are to keep schools safe and to help potential offenders overcome the underlying sources of their anger, hopelessness, or despair.

Summer School Update

Cindy Steffens, Director of Elementary Education, reported on 2017 summer programming attendance. She shared data for grades 1-2 students that were invited to attend summer school, either through the district program or at St. Marks or the DREAM Center. 427 students were invited due to their level of need in reading instruction. 243 students did not take advantage of summer school. The goal is to increase the number of students attending. School connectors will be an integral part of the school/parent connection. Tammy Duehr, Lead Instructional Coach, shared summer academic achievement data.

FAST Testing Update

Ms. Duehr reviewed the 2017-18 FAST (Formative Assessment for Students and Teachers) Literacy Screener Data. K-1 - 24% of students were high risk, 25% some risk, 51% low risk  
Grades 2-6 - 20% of students were high risk 23% some risk, 29% low risk, 28% above average

Certified Enrollment Update

Superintendent Rheingans reported that the district's certified enrollment decreased by 48.97 students. This will affect the budget for next year along with additional expenses in IPERS, as well as possible increases in insurance.

Policy #6210 – Graduation Requirements

Completely revised and now includes a financial literacy credit. There is more work to be done with this policy.  
Board 11.13.17

Policy #6200 – Field Trips

Revised – Board 11.13.17

Policy #6201 – Overnight Student Travel

Revised - Board 11.13.17

Policy #8051 – Gifts to Public Officials and School District Employees

Reviewed, no changes recommended - Board 11.13.17

Policy #8060 - Purchasing

Revised - Board 11.13.17

Policy #8061 - Requisitions

Reviewed, no changes recommended - Board 11.13.17

Policy #8063 – Receiving Supplies and Equipment

Reviewed, no changes recommended - Board 11.13.17

Policy #8064 – Approval of Payment for Goods and Services

Revised - Board 11.13.17

Policy #8070 – Award of Contract

Revised - Board 11.13.17

Other Items

Superintendent Rheingans will schedule a visit to Cedar Rapids magnet schools in January.

The next meeting is scheduled for December 5, 2017, at 4:00 p.m.

The meeting adjourned at 5:50 p.m.

Joni Lucas, Secretary  
Board of Education