

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: September 29, 2017
 - B. Date media were emailed agenda: September 29, 2017
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: October 2, 2017 - 4:00 p.m.
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Jim Prochaska, Tom Barton, Tami Ryan, Mike Donohue, Lisa Wittman, Nancy Bradley. District representatives present: Kevin Kelleher, Rick Till, Bill Burkhart, Charlie Clasen, Cindy Steffens.

Tom Barton called the meeting to order at 4:00 p.m.

Agenda for October 2, 2017

The agenda was revised to move Change Order #10 to the beginning of the agenda.

Change Order #10

Ken Johnson, Straka Johnson Architects, reported that there are a lot of exciting things happening at Senior. Last week the Ram statue was installed. He reviewed Change Order #10 in an increased amount of \$47,831.18. Board 10/9/17

Purchase/Professional Service Contracts

Four Oaks – to operate the Parents as Teachers program at an estimated cost of \$195,000.00 - Board 10/9/17

Update on Current District Projects

Pool Replacement

Dave Briden, FRK Architects, reported that they are completing minor modifications to the plans. They have been discussing interior/exterior design and are ready to move into the construction document phase. The pool width has been expanded by 15 feet. Authorization to Proceed into Construction Document Phase – Board 10/9/17

Senior High School Renovation

See above

Jefferson Middle School Roof Replacement

Amendment No. 1 for Additional Services with IIW to include roofs E-G for a lump sum of \$4,000.00 – Board 10/9/17

Project Recaps for PPEL and SAVE

Mr. Kelleher reviewed these reports.

Contract for Charter Bus Services

Windstar Lines, Inc. – annual approval for 2017-18 activities (blanket contract) when yellow buses are not available, drivers not available, etc. Board 10/9/17

2016-17 Internal Control Policies and Procedures Report

This is an annual report to verify that internal control procedures are in place. Board 10/9/17

The next meeting was tentatively scheduled for November 6, 2017, at 4:00 p.m.

The meeting adjourned at 4:27 p.m.

Joni Lucas, Secretary
Board of Education