

DUBUQUE COMMUNITY SCHOOL DISTRICT
Educational Programs/Policy/Strategy Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
 - A. Date agenda was posted for meeting: September 8, 2017
 - B. Date media were faxed agenda: September 8, 2017
 - C. Media who were faxed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Educational Programs/Policy/Strategy Committee**
 - E. Date and Time of Meeting: **September 11, 2017, 2:30 p.m.**
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board members present: Jim Prochaska, Lisa Wittman, Tami Ryan. District representatives present: Stan Rheingans, David Olson, Cindy Steffens, Mae Hingtgen, Mike Cyze.

Ms. Wittman called the meeting to order at 2:30 p.m. at the Forum.

The agenda was approved as submitted.

Title I Update

Cindy Steffens, Director of Elementary Education, reported that Title I funding has changed over the last year. Previously, the district received the entire allocation. Now, the district receives a portion, but the rest of the funding is allocated per pupil, per building. This has caused administration to look at staffing and services offered in those buildings. More than 40% of students must qualify for free/reduced meals in order for a school to qualify as a Title I building. Funding pays for after school tutoring, updating Title I books, building-based professional development, and staffing. Mae Hingtgen, Behavioral Support Specialist, explained the difference between Home/School Liaison and the newly developed position of School Connection Specialist. Home/School Liaisons' primary responsibilities include student behavior and fostering connection to school. School Connection Specialists' primary responsibilities include reading achievement, foster connection to school (student and family), facilitate parent engagement and education, addresses attendance.

#1001 – Anti-Harassment/Bullying

Mae Hingtgen reviewed the proposed revisions to the administrative guidelines per Office of Civil Rights requirements. Board 9.18.17

Anti-Harassment/Bullying Update

Mae Hingtgen provided district bullying and harassment resolution trends. She shared founded vs unfounded cases, reports by building, types of bullying/harassment, and trend data by enumerated categories (17). She feels there are still many unreported cases, but feels Green Dot training is successful.

Financial Literacy Update

David Olson, Director of Secondary Education, indicated that Peter Knutson has been given the responsibility of financial literacy (in addition to science). By the end of the month, he will have completed a survey showing what is currently being taught in the schools relative to financial literacy. Mr. Olson requested that this topic be included on the next agenda for a full report. It has been the direction of the board, that a financial literacy credit be required for high school students. This very well may impact the graduation requirements.

English Language Arts Communication Update

Mr. Olson provided a follow-up to the recent book challenge and the transparency regarding novels being taught. Book title, author, and description of novels are included in high school course syllabi and course guides so parents are more aware of what is being taught in high school English class. In addition, a poster is being developed and posted in schools and online with the novel list for students and parents to review.

ACT Scores

Mr. Olson reported that ACT scores are up at the district level in all areas (reading, math, science). Statistics show that the district is doing well. Our average is above the state average.

Policy #1005 – Anti-Discrimination

Revised administrative guidelines. Board 9.18.17

Policy #8001 – Planning the Budget

Revised - Board 9.18.17

Policy #8002 – Preparation and Presentation of the Budget

Revised – Board 9.18.17

Policy #8003 – Requirements of the Budget

Reviewed, no changes recommended – Board 9.18.17

Policy #8004 – Publication of the Budget

Revised – Board 9.18.17

Policy #8005 – Public Hearing and Budget Review

Revised – Board 9.18.17

Policy #8006 – Budget Adoption by the Board

Revised – Board 9.18.17

Policy #8007 – Budget as a Spending Plan

Reviewed, no changes recommended – Board 9.18.17

Policy #8010 – Transfer of Inactive Funds

Reviewed, no changes recommended – Board 9.18.17

Policy #8011 – Financial Accounting System

Reviewed, no changes recommended – Board 9.18.17

Equity Plan Outline

Superintendent Rheingans briefly reviewed an outline of the district's equity plan, which is included in the Strategic Plan priority initiatives. A more in-depth report will be provided to the board on October 23.

Other Items

Superintendent Rheingans reviewed enrollment numbers. The final count date is October 1, 2017.

The next meeting is scheduled for October 3, 2017.

The meeting adjourned at 3:42 p.m.

Joni Lucas, Secretary
Board of Education