

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: June 1, 2017
 - B. Date media were emailed agenda: June 1, 2017
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: **June 5, 2017 - 4:00 p.m.**
 - F. Place of Meeting: Dubuque Senior High School
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Craig Beytien, Jim Prochaska, Lisa Wittman, Tom Barton, Tami Ryan, Terra Siegert. District representatives present: Stan Rheingans, Kevin Kelleher, Rick Till, Bill Burkhart, Charlie Clasen, Shirley Horstman, Joann Franck.

Craig Beytien called the meeting to order at 4:00 p.m.

Tour of School Buses

Kris Hall, Transportation Manager, demonstrated additional safety lighting and Wi-Fi capabilities on two school buses.

Tour of Dubuque Senior High School

Justin McCarthy and Marty Johnson, Straka Johnson Architects, led the committee on a tour of the Senior High School Renovation Project.

Agenda for June 5, 2017

The agenda was approved as submitted.

Ratification of Agreements

Maintenance Employees – 2.00% salary and benefits increase
Board 6.12.17

Purchase/Professional Service Contracts

Beverage Products (Food and Nutrition)

Atlantic Coca-Cola Bottling Co. – beverage products for the Food and Nutrition Department at an estimated cost of \$54,927.62 per year, bid every three years.

Board 6.12.17

Dairy Products (Food and Nutrition)

Prairie Farms Dairy – dairy products for the Food and Nutrition Department at an estimated cost of \$349,534.54 per year, bid every three years.

Board 6.12.17

Student Vans

Richardson Motors – purchase of two vans at a cost of \$31,400.00 each.

Board 6.12.17

Safety-Care and Behavioral Safety Training

QBS, Inc. – training for staff on holds and de-escalation techniques at a cost of \$54,275.00.

Board 6.12.17

Juvenile Court System, Juvenile Court Coach

This is an additional position to assist students in Dubuque County who are transitioning back into the school setting. Provides a liaison between the district and the court system. Iowa Department of Human Services will reimburse the district \$65,000.00 2017-18 school year, \$66,500.00 2018-19 school year, \$67,500.00 2019-20 school

year, \$69,000.00 2020-21 school year, \$70,000.00 2021-22 school year and \$71,500.00 2022-23 school year. These amounts are estimates and are contingent upon extension of the contract. District legal counsel reviewed the contract and there were concerns about the indemnification provision, termination provision, and the definition of a problem and the resolution responsibilities. This is a standard Iowa attorney general contract and would be difficult, if not impossible, to have changed. District administration recommends approval of the contract since the benefits out way the risks.

Board 6.12.17

Update on Current District Projects

Pool Replacement

Mr. Rheingans reported that multiple meetings were held and various options were discussed for the location of the pool. The Pool Committee will meet on June 6.

Senior High School Renovation

Change Order #6 to fix kitchen electrical, correct existing unforeseen conditions in the new kitchen and remediate existing unforeseen structural condition in Area F in an increased amount of \$32,103.91.

Board 6.12.17

Alta Vista Campus Boiler Replacement

Project will commence this week or next week.

Eisenhower Elementary School Cooling System Replacement

Project will commence this week or next week.

Hoover Elementary School Roof Replacement

Project will commence this week or next week.

Master Agreement with IIW, PC

This is an annual agreement so the Buildings and Grounds staff can move forward on emergency issues. The maximum amount remains at \$5,000.00.

Board 6.12.17

Approve Payment of Year-end Bills

Annual board resolution.

Board 6.12.17

Instructional Support Levy Resolution

Mr. Kelleher reported that the current Instructional Support Levy expires on June 30, 2019. A public hearing will be held on July 17, 2017, to approve the Instructional Support Levy resolution and set the date of the election as September 12, 2017. This is the same day as the school board election.

Board 6.12.17

Other Administrative Items

A contract with Communications Engineering Company will be on the June 12 consent agenda. Mr. Burkhart reported that this is a five-year fire protection maintenance contract and provides a savings of \$175,000.00.

The next meeting was scheduled for July 10, 2017, at 4:00 p.m.

The meeting adjourned at 5:27 p.m.

Joan Steffen
Business Services Coordinator