

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: March 3, 2017
 - B. Date media were emailed agenda: March 3, 2017
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: **March 6, 2017 - 4:00 p.m.**
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Jim Prochaska, Lisa Wittman, Mike Donohue, Tom Barton, Tami Ryan, Terra Siegert (arrived at 4:06 p.m.). District representatives present: Stan Rheingans, Rick Till, Bill Burkhart, Charlie Clasen, Coby Culbertson, David Olson, Amy Hawkins.

Tom Barton called the meeting to order at 4:00 p.m.

Agenda for March 6, 2017

The agenda was approved as submitted.

Novel Donation

Heather Gudenkauf requested permission to donate middle school level novels, no longer used by the district, to local educational organizations (Hillcrest, Four Oaks, etc.). There were no objections. Board 3/20/17

Student Desk Donation

Rick Till indicated that there are student desks at the warehouse that were offered for sale on GovDeals.com, but received no bids. Four Oaks has requested 20 student desks. Administration is requesting permission to donate 20 desks to Four Oaks and any other educational organization that may request them. There were no objections. Board 3/20/17

Purchase/Professional Service Contracts

Network Infrastructure Equipment - \$785,257.51 (base bid) but requesting authorization of up to \$1,000,000.00 for enterprise network switching, wireless access points and uninterruptible power supplies from Datavizion, LLC. It is anticipated that this could be submitted for reimbursement through the eRate program. Board 3/20/17

Laptop Charging Lockers - \$54,080.00 for high school charging lockers from Connection (formerly GovConnect). Board 3/20/17

Beverage Products/Concessions – Pepsi-Cola Bottling Co. Board 3/20/17

Audit Services – bids were received from three auditing firms. It is administration's recommendation to contract with Jim Kircher & Associates PC for audit services for fiscal year ending 2017, 2018 and 2019 at a total cost of \$67,550.00. Board 3/20/17

Update on Current District Projects

Pool Replacement

Seven firms submitted proposals, and as required, their fees submitted separately, in a sealed envelope. On January 25th the search committee met, reviewed all the proposals, without regards to fee, and reduced the list to five. The two firms not selected had their sealed fee envelopes returned unopened. On February 1st the search committee held interviews. On February 8th the firms were narrowed to the top three. On February 20th second interviews were held. The search committee is recommending FRK

Architects & Engineers with Counsilman-Hunsaker Pool Consultant at a total cost of \$425,000.00 (7% of project cost).

Senior High School Renovation

Conlon is about two weeks to a month behind schedule. They are currently laying stone on the administration addition. Furniture, Fixtures and Equipment (FF&E) bids are due March 30. A special board meeting will be held at 4:30 p.m. on April 3 to approve the contract.

Alta Vista Campus Boiler Replacement

Four bids were received on February 17. Low bidder was MMC Mechanical with a base bid of \$232,700; project estimate was \$300,000. Board 3/20/17

Eisenhower Elementary School Cooling System Replacement

Three bids were received on February 17. Low bidder was Geisler Brothers with a base bid of \$124,380; project estimate was \$131,200. Board 3/20/17

Hoover Elementary School Roof Replacement

Five bids were received on February 17. Low bidder was Giese Roofing Co. with a base bid of \$94,980; project estimate was \$150,000. Board 3/20/17

Update on GovDeals Auction

Mr. Burkhart reported that the January GovDeals auction netted \$23,000 for the district. The next auction will be in March with bus parts and Pre-K furniture.

Facility Rental Fees for 2017-18

Same fees as last year. Board 3/20/17

Student Fees for 2017-18

Mr. Till reported that last year there was no increase to the textbook fee, this year there is a proposed \$5.00 increase. Mr. Culbertson reviewed the laptop protection and fine overview relative to the Anytime, Anywhere Learning Initiative (laptops for every 9th grade student). Board 3/20/17

Student Lunch/Breakfast Fees for 2017-18

Mr. Till reported that a \$.10 increase on lunch and breakfast prices is recommended. Board 3/20/17

General Fund Budget "Targets" for FY 2016-17 and 2017-18

Mr. Rheingans reviewed Unspent Authorized Budget Goals.

The next meeting was scheduled for April 3, 2017, at 4:00 p.m.

The meeting adjourned at 4:40 p.m.

Joni Lucas, Secretary
Board of Education