

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: November 3, 2016
  - B. Date media were emailed agenda: November 3, 2016
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
  - D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: **November 7, 2016 - 4:00 p.m.**
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Craig Beytien, Terra Siegert, Jim Prochaska, Lisa Wittman, Mike Donohue, Tom Barton, Tami Ryan. District representatives present: Stan Rheingans, Kevin Kelleher, Rick Till, Bill Burkhardt, Charlie Clasen, Kris Hall, Terry Pape, Mike Cyze, Coby Culbertson.

Craig Beytien called the meeting to order at 4:00 p.m.

Agenda for November 7, 2016

The agenda was approved as submitted.

Purchase of Replacement Van and Buses

The district has established a twelve-year replacement cycle for high school vans. Two 2005 vans will be replaced. Dubuque is beginning to work with Western Dubuque to combine purchasing in regards to technology and buses to acquire more favorable pricing. Terry Pape spends many hours compiling the bus specifications. Eight buses and two vans will be purchased this year.

National Association for the Exchange of Industrial Resources (NAIER)

Chuck Pfeiler and Barney Duehr were introduced. They are the district representatives that attend the NAIER warehouse pick up five times per year. This year the district was fortunate enough to receive 168 white boards. These boards would cost \$400 each for a total of \$67,200. The district paid \$5,760 for all. This is a great program for schools and non-profit organizations.

Early Retirement Health Insurance Incentive for Teachers/Counselors/Nurses

There are no changes recommended for this incentive. The health insurance benefit, to encourage early retirement for those teachers/counselors/nurses eligible, was increased three years ago. Mr. Prochaska feels the insurance amounts should be increased to reward them, as well as increase the number of retirees. Mr. Rheingans indicated there are fewer employees eligible for early retirement since the last incentive. Mr. Kelleher reported that these employees have been offered a less rich insurance plan which would cost them less in premiums. The health insurance benefit would be paid by the management fund, which is levied and paid by taxpayers. This will increase the net OPEB liability which decreases our net position. Board members feel administration has a pulse on this and trust their recommendations. They did not agree with offering a larger health insurance incentive at this time.

Purchase/Professional Service Contracts

Print Center Copier Replacement

Eight bids were received. Ricoh was the low bidder for print center equipment and service – Total over five years: = \$509,004 plus color and overage impressions for four main machines, color machine, and Plocmatic booklet maker. The last contract was \$465,000 for four black/white machines. This will be paid from PPEL funds and/or other funds, and will be an outright purchase. Board 11.14.16

Travel Services for Senior High School

Custom Student Travel – A Division of Tri-State Travel \$131,850.00 based on 150 passengers for a trip to New York City in March of 2017 for music students. Board 11.14.16

#### Update on Current District Projects

##### **Senior High School Renovation**

Most of the underground facilities are in place, currently focusing on concrete work. There have been some soil issues. Alliant Energy – rebate proposal contract for an energy savings incentive under the Commercial New Construction Program for a total of \$36,741.00. Board 11.14.16

This project includes a donation of a Ram sculpture. The district would be required to purchase/install the base for the statue which is projected to cost \$5,000-10,000. A corporate sponsor possibility was discussed. Another issue is the donated wood ceiling. It has been a struggle to find a cost effective way to install this ceiling.

##### **Senior High School Bus Drop Off Lane Project**

This project is complete. Final acceptance and closing final project costs – Board 11.14.16

The project was estimated at \$289,643, but came in at \$268,522.

##### **Transportation Department Asphalt Replacement Project**

This project is complete. Change Order #2 to provide storm sewer change, re-grade slope, tiling at parking lot, additional curb, pavement, reconstruct ADA ramp, reconstruct approaches, fencing changes, and change in base plates-deletion of railing painting at an increased cost of \$17,815.60. Board 11.14.16

##### **Hoover Elementary School Bus/Parking Lot Project**

As part of the original project, catch basins have been installed and trees removed to alleviate the water flow onto the bus lane. Final acceptance and closing final project costs will be presented next month.

##### **Irving Elementary School Bus/Parking Lot Project**

The railings still have not been installed. Final acceptance and closing final project costs will be presented next month.

##### **Hempstead High School Athletic Improvements**

Bids are due January 20, 2017, with construction scheduled to be completed September 29, 2017.

##### **Senior High School Athletic Improvements**

Conceptual plan was included for committee review. Amy Hawkins is working with Clarke to possibly use their field for football practice so they don't have to practice on the baseball field.

##### **Alta Vista Campus Boiler Replacement**

This project is currently under design. IIW met with Alliant Energy regarding new electrical service. Plan approval in January, with the project starting next summer.

##### **Eisenhower Elementary School Cooling System Replacement**

This project is currently under design. Plan approval in January, with the project starting next summer.

#### 10-Year Facility Plan

Future Project Priorities – estimated cost of \$6 million should be associated with the alternative solution to Hillcrest/Four Oaks. The district will be exploring potential sites for a future southwest elementary school. Board 11.14.16

#### Allowable Growth for LEP and Open Enrollment Out

Funding is one year behind so the district is requesting increased spending authority. The district is requesting SBRC approval for the funding of 44.4 new open enrolled out students, and also the students in year one through five of the Limited English Proficiency (LEP) program. Board 11.14.16

### Special Education Supplement

The special education deficit for FY 15-16 was \$4,995,271.70. The state has changed the rubric by which student levels are determined, which caused a decrease in revenue and an increase in expenditures to the district. Student level is determined by a rubric and the AEA is in charge of interpreting that rubric. Even though the rubric has changed, the student still requires the same services.

### Key Financial Targets for 2015-16

Mr. Kelleher reported the unspent balance projected on February 3, 2016, and compared that to the actual results for the fiscal year. The unspent balance came in higher than the projected \$8,707,850 and was actually \$10,627,941. The solvency ratio was determined to be 9.2%.

### Other

Several months ago, there was a proposal to name the Kennedy gymnasium after Dave Willoughby. Since then, Mr. Rheingans has been in contact with retired teachers and the proposal being recommended is to name the multi-purpose room after Dave Willoughby, which would have been there when he was principal of the school. Board 11.14.16

Multivista Photos is an archive of photos of district projects with updates every two weeks. Board members can sign in and view progress of construction at every phase.

The next meeting was scheduled for December 5, 2016, at 4:00 p.m.

The meeting adjourned at 5:19 p.m.

Joni Lucas, Secretary  
Board of Education