

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: September 29, 2016
  - B. Date media were emailed agenda: September 29, 2016
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
  - D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: **October 3, 2016 - 4:00 p.m.**
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Craig Beytien, Terra Siegert, Jim Prochaska, Lisa Wittman, Mike Donohue, Tom Barton. District representatives present: Stan Rheingans, Kevin Kelleher, Rick Till, Bill Burkhardt, Charlie Clasen, Nancy Bradley, Coby Culbertson.

Craig Beytien called the meeting to order at 4:00 p.m.

Agenda for October 1, 2016

Item #6 was moved to #2 on the agenda. The agenda was approved as revised.

Naming of Washington Middle School Auditorium

It has been suggested to name the Washington Auditorium the Roling Auditorium in honor of Art Roling, former long-time principal at Washington. Board 10.10.16

Mr. Rheingans left the meeting at 4:05 p.m.

Purchase/Professional Service Contracts

Agreement on Purchase and Sale of Services between Four Oaks Family and Children's Services to operate the Parents as Teachers program for Alternative Learning Center, Audubon, Fulton, Lincoln, Marshall, and Prescott and provide PAT services to kindergarten students (in identified schools, voluntary four year old students) and their younger siblings at a per teacher cost of \$65,000 (seven educators in all). Board 10.10.16

Update on Current District Projects

**Senior High School Renovation**

Current work is beginning in the new administration wing and courtyard area. There are bi-weekly construction coordination meetings.

**Senior High School Bus Drop Off Lane Project**

This project is essentially complete. Certificate of Completion and Final Acceptance will come to the next meeting.

**Transportation Department Asphalt Replacement Project**

Handrails are scheduled to be installed by October 17<sup>th</sup>.

**Hoover Elementary School Bus/Parking Lot Project**

This project is essentially complete. Handrails were installed last week. Certificate of Completion and Final Acceptance will come to the next meeting.

**Irving Elementary School Bus/Parking Lot Project**

This project is essentially complete, but the handrail is yet to be installed.

**Eisenhower Elementary School Gymnasium Roof Replacement Project**

Certificate of Completion and Final Acceptance – Board 10.10.16

**Hempstead High School Athletic Improvements**

Amendment to the Professional Services Agreement at a total cost of \$1,000. Board 10.10.16

**Senior High School Athletic Improvements**

Waiting for feedback from one coach and then will be able to compile a recommendation.

**Eisenhower Elementary School and Jefferson Middle School Roof Repairs**

Certificate of Completion and Final Acceptance – Board 10.10.16

**Alta Vista Campus Boiler Replacement**

Construction will begin next summer.

**Eisenhower Elementary School Cooling System Replacement**

Construction will begin next summer.

PPEL and SAVE Reports

Mr. Kelleher reviewed these quarterly reports.

Facility Belief Statements

Board 10.10.16

SBRC Request for Allowable Growth for Special Education and LEP Deficit

The special education deficit continues to increase. This year's deficit is \$4,995,271.70. The LEP amount is \$337,530.88. The district is required to request additional spending authority from the SBRC. Board 10.10.16

2015-16 Internal Control Policies and Procedures Report

Mr. Kelleher presented the internal controls that are reviewed/approved annually. Mr. Culbertson reviewed fixed assets as it relates to technology. He will discuss with his staff about the importance of documenting when an IT item is taken out of service as this has been an issue two years in a row. They will track technology by serial numbers rather than bar codes. Board 10.10.16

Acceptance Contract for Charter Bus Services

General contract for charter bus service with Windstar Lines, Inc. for last minute activities trips when yellow buses and/or drivers are not available. Board 10.10.16

Facilities/Support Services Committee Meeting Dates for 2016-17

This committee will continue to meet the Monday before the regular board meeting at 4:00 p.m.

Other

Bond sale resolution on October 24 or November 14 board meeting.

The next meeting was scheduled for November 7, 2016, at 4:00 p.m.

The meeting adjourned at 4:54 p.m.

Joni Lucas, Secretary  
Board of Education