

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
  - A. Date agenda was posted for meeting: September 1, 2016
  - B. Date media were emailed agenda: September 1, 2016
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
  - D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: **September 6, 2016 - 4:00 p.m.**
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Craig Beytien, Terra Siegert, Jim Prochaska, Lisa Wittman, Tami Ryan, Mike Donohue, Tom Barton. District representatives present: Stan Rheingans, Kevin Kelleher, Rick Till, Bill Burkhart, Charlie Clasen, Nancy Bradley, Shirley Horstman.

Craig Beytien called the meeting to order at 4:00 p.m.

Agenda for September 6, 2016

Agenda approved as submitted.

Insurance Review

Terry Friedman, The Friedman Group, reviewed the five-year premium comparison. Workers compensation continues to increase. The majority of the premium cost is driven by workers comp. There will be an increased awareness presented to principals to share with their staff. A back to work manual was created to get employees back to work quicker.

Sales Tax Projection Update

Tim Oswald, Piper Jaffray, presented a summary table of key data points on projected sales tax revenue through year 2030. He reviewed four different scenarios including new bond proceed projections. He indicated that the update from a year ago is that there continues to be available funding for Senior and an aquatic center, as well as an alternative to the Hillcrest rental fees. He recommends that the district initiate bonding next month to get the funds by the end of the calendar year. This will be discussed in greater detail at the board work session on September 21.

Purchase/Professional Service Contracts

City of Dubuque – School Resource Officers for the 2016-17 school year at a cost of \$152,405.50 (approximately \$6,000 increase from last year driven by the City's salary/benefits package). Board 9.12.16

Update on Current District Projects

**Senior High School Renovation**

Current work includes plumbing and electrical in the tunnels, plumbing in courtyard area, relocating main power, demolition of rooms and stairwells. Cafeteria foundation work will begin soon.

**Senior High School Bus Drop Off Lane Project**

The new bus lane is working as designed. Light poles were installed today and should be functioning by the end of the week.

**Transportation Department Asphalt Replacement Project**

Project is complete, but waiting on the hand rails. Change Order #1 to provide over excavation (2,000 tons) at parking and drives at an additional cost of \$56,953.75. Board 9.12.16

**Hempstead and Senior High School Tennis Court Repair Project**

Architect/Engineer Certificate of Completion and Final Estimate of Costs - Resolution for Final Acceptance and Closing Final Project Costs – Board 9.12.16

**Hoover Elementary School Bus/Parking Lot Project**

Project is complete, but waiting on the hand rails. Change Order #2 to add four-inch sub-drain tile and excavating, lowering and back-fill for Mediacom cable at an additional cost of \$6,858.00. Board 9.12.16

**Irving Elementary School Bus/Parking Lot Project**

Project is complete, but waiting on the hand rails. Change Order #2 to change steel pole to aluminum pole, add hydrant extension, add subgrade stabilization (192 truckloads) and add area drain on north side of sidewalk ramp at an additional cost of \$54,137.77. Board 9.12.16

**Eisenhower Elementary School Gymnasium Roof Replacement Project**

Change Order #1 to replace deteriorated perimeter wood fascia boards at an additional cost of \$3,762.00. Storm damage claim. Board 9.12.16

**Hempstead High School Athletic Improvements**

This project consists of baseball field improvements. Architect obtained quotes from subs. Project total is bordering on the threshold of quotes vs bids. Selser Schaefer will be submitting a proposal to Buildings & Grounds for additional fees to advertise the project for sealed bids (due to the estimated cost of the project) and will be on the next committee agenda.

**Senior High School Athletic Improvements**

Selser Schaefer indicated they are developing a sports master plan. They are waiting for final comments from Brent Cook and Amy Hawkins to put together a final conceptual plan.

**Eisenhower Elementary School and Jefferson Middle School Roof Repairs**

Projects are complete. Change Order #2 includes a credit to replace broken concrete that Giese Roofing damaged during this project and at Jefferson provide a deduct for not installing counter flashing metal on three big gravity vents, installation of tapered cricket between primary roof drains and provide a deduct for not installing counter flashing metal along north wall at a deduct of \$2,484.00. Board 9.12.16

**Forum and Senior Roof Repair Projects-Wind Damage**

Forum storm damage claim – Architect/Engineer Certificate of Completion and Final Estimate of Costs - Resolution for Final Acceptance and Closing Final Project Costs – Board 9.12.16

**Sageville Roof Repair Project – Wind Damage**

Storm damage claim. Architect/Engineer Certificate of Completion and Final Estimate of Costs - Resolution for Final Acceptance and Closing Final Project Costs – Board 9.12.16

**Alta Vista Campus Boiler Replacement**

Agreement with IIW for professional services to install a new energy efficient boiler. The current boiler is 40+ years old. Board 9.12.16

**Eisenhower Elementary School Cooling System Replacement**

Agreement with IIW for professional services to replace the cooling system of the Keller wing. Board 9.12.16

**GovDeals Auction**

Mr. Burkhardt indicated that the district has some surplus items to offer for sale at GovDeals.com.

Other

Mr. Oswald reported that the Agreement with Piper Jaffray was initiated in 2009. A lot has changed since then in the regulatory world. He recommends terminating the current agreement and have the board review/approve a new agreement. There is no change in fee structure, the new agreement would give both parties more flexibility and is more in line with changes in the industry. Committee members agreed with this recommendation.

The next meeting was scheduled for October 3, 2016, at 4:00 p.m.

The meeting adjourned at 5:02 p.m.

Joni Lucas, Secretary  
Board of Education