

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
 - A. Date agenda was posted for meeting: July 8, 2016
 - B. Date media were emailed agenda: July 8, 2016
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: **July 11, 2016 - 4:00 p.m.**
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Terra Siegert, Jim Prochaska, Craig Beytien, Tom Barton, Lisa Wittman, Tami Ryan, Mike Donohue. District representatives present: Stan Rheingans, Kevin Kelleher, Rick Till, Bill Burkhart, Charlie Clasen, Coby Culbertson, Shirley Horstman.

Craig Beytien called the meeting to order at 4:00 p.m.

Agenda for July 11, 2016

Agenda approved as submitted.

Hewlett Packard Purchasing Process

Since the district has transitioned to Hewlett-Packard for its client computing equipment, the technology department is requesting HP be a sole-source provider. The pricing offered to the district is substantially lower than what any other vendor can offer. All approved pricing is offered at the lowest available price directly from HP and that pricing is exclusive to the district and cannot be accessed or offered by any other authorized HP partner, and they are unable to offer pricing for an identical unit at a lower cost. If orders are over \$50,000, the district will make sure there is no other vendor that would provide a lower price and those requests will be approved by the board according to policy 8060. This request would be reviewed with the committee annually. Board 7.18.16

NICC PAVE Contract

Shirley Horstman indicated that this is a long-time program. NICC hires two special education teachers and Hempstead/Senior students are bussed to NICC. Students receive high school credits for courses they take with the potential of earning college credit. Supports are in place so students can transition to college. The committee requested historical data. This agenda item will be brought back to the committee in August.

Kendall Hunt Math Workbooks

Purchase of elementary math student guides and workbooks at a cost of \$63,812.85. Board 7.18.16

Update on Current District Projects

Senior High School Renovation

Bid opening was held on June 23. Conlon Construction was the apparent low bidder. SJA recommends Conlon Construction with a base bid of \$25,100,000 and alternates #3 terrazzo flooring \$95,900, #5 Custom Flight dishwasher for central kitchen \$116,100, #7 deduct of \$89,600 to change from concrete to asphalt paving. The total project cost is \$25,222,400 which is still under budget. August 9th is the date of the ground breaking. Board 7.18.16

Senior High School Bus Drop Off Lane Project

McDermott Excavating feels that the August 12th completion date is very attainable. One issue is poor soil, which seems to be the norm. 800-900 ton of remediation was needed at an approximate cost of \$20,000.

Transportation Department Asphalt Replacement Project

There was a small delay in this project. They are starting at the bottom of the drive and working their way up. IIW has asked the contractor for an updated timeline due to the delay. Kris Hall has put a contingency plan in place in the event the project is not completed before school starts. Employees would park at an off-site location and be shuttled to Transportation.

Hempstead and Senior High School Tennis Court Repair Project

Contractor is working on both courts simultaneously. Both courts should be completed in three weeks.

Hoover Elementary School Bus/Parking Lot Project

Change Order #1 - +\$9,860.00 due to remove and dispose of fuel tank. Overexcavation will also be needed so another change order will be forthcoming. Board 7.18.16

Irving Elementary School Bus/Parking Lot Project

Change Order #1 - +\$4,894.18 to change steel pole to aluminum pole and add pull box and conduit. There are soil issues on this project also. Board 7.18.16

Eisenhower Elementary School Gymnasium Roof Replacement Project

Project is ongoing.

Hempstead High School Athletic Improvements

Buildings and Grounds hopes to have the dugout and storm water improvements at the baseball field completed this fall.

Senior High School Athletic Improvements

Selser Schafer continues to work with users. Plan to start work next year.

Eisenhower Elementary School and Jefferson Middle School Roof Repairs

Jefferson roof is 95% complete. The south roof over the gym is 100% complete. Change Order #1 - +\$4,838.00 to replace areas of deteriorated Tectum roof deck with 3" metal roof deck at Eisenhower. These repairs are covered by EMC Insurance. Board 7.18.16

Forum, Irving, Washington and Senior Roof Repair Projects-Wind Damage

These projects are underway. Repairs are covered by EMC Insurance.

Sageville Roof Repair Project – Wind Damage

Change Order #1 - +\$18,027.75 to add angle iron/blocking, drain, insulation. This additional cost was covered by EMC Insurance. Board 7.18.16

Sale of District Property on Govdeals.com

Buildings and Grounds is recommending the sale of a 1998 Ford Econoline E350 van and miscellaneous technology equipment on Govdeals.com. A resolution will go to the board on 7.18.16. If the van draws a bid more than \$5,000, a public hearing will be held on August 8.

Donation of a Little Free Library to Hoover School

Donation of a Little Free Library in memory of Vi Boge. Vi was a long-time foster grandparent at Hoover School. Board 7.18.16

PPEL and SAVE Reports

Mr. Kelleher reviewed these reports.

Cyber and Data Breach Insurance Coverage

Mr. Kelleher reported that he has been working with Terry Friedman, Friedman Insurance, for the last six months regarding cyber and data breach insurance. Current coverage is limited to \$250,000. Administration is recommending \$2,000,000 coverage at a cost of \$37,293. Mr. Barton indicated he felt the coverage was too extensive for something that may never happen. Other members disagreed and felt the amount of coverage recommended is warranted. Consensus was reached by the group to accept administration's recommendation for additional coverage. Committee members did request that the district put leverage on EMC to increase this coverage as part of regular premiums.

Naming Roosevelt Middle School Auditorium

The district received a request from Roosevelt staff members requesting that the Eleanor Roosevelt Middle School auditorium be named after Dale Lass. Committee members support this recommendation. Board 7.18.16

Other

The PPEL vote is September 13, 2016.

The next meeting was scheduled for August 1, 2016, at 4:00 p.m.

The meeting adjourned at 5:12 p.m.

Joni Lucas, Secretary