

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
 - A. Date agenda was posted for meeting: March 4, 2016
 - B. Date media were emailed agenda: March 4, 2016
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: **March 7, 2016 - 4:00 p.m.**
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Terra Siegert, Jim Prochaska, Craig Beytien, Tom Barton, Tami Ryan, Mike Donohue, Lisa Wittman. District representatives present: Stan Rheingans, Kevin Kelleher, Rick Till, Bill Burkhardt, Charlie Clasen. Jeff Johl.

Craig Beytien called the meeting to order at 4:00 p.m.

Agenda for March 7, 2016

Agenda approved as submitted.

Purchase Contracts

Teachers Curriculum Institute – Social Studies Subscription Renewal

Mr. Johl reviewed the renewal of the on-line teacher and student subscriptions for the elementary and middle school social studies curriculum that was originally presented to the Board in 2010. This request is for a six-year subscription renewal at a cost of \$259,850.00. Board 3/14/16

EMC Publishing – Foreign Language Subscription Licenses

Mr. Rheingans reviewed the purchase of high school Spanish, French, and German on-line subscriptions. This request is for a six-year license at a cost of \$256,393.90. Board 3/14/16

JourneyED – Microsoft EES

Mr. Kelleher reviewed the purchase of a three-year license agreement for Microsoft Enrollment for Education Services (EES). This three-year agreement provides licenses for all Microsoft services at a cost of \$354,416.40. Board 3/14/16

Hewlett-Packard Enterprises (Datavizion) – Core Switch

Mr. Kelleher reviewed the purchase of a HP 7510 core switch. This switch facilitates data traffic for programs and applications; if it goes down, all data traffic stops. The current core switch has reached end-of-life and Dell will no longer provide extended support. The cost of the replacement HP 7510 core switch is \$66,536.34. Board 3/14/16

Apple, Inc. - iPads

Mr. Kelleher reviewed the purchase of 400 Apple iPad Air 2 64GB units at \$579.00 each to be used in PreK-1 classrooms. The iPads will be used with the Lexia Core 5 Reading and other instructional applications. Apple, Inc. is offering a promotional price of \$479.00 per unit if the District purchases 500 units or more. Based on the promotional pricing, administration is recommending the purchase of 500 units. The additional 100 units will be used to begin phasing out the original iPad 2 units or other District needs. The cost of the 500 units is \$239,500.00. Board 3/14/16

CenturyLink and Mediacom – Internet Connections

Mr. Kelleher reviewed the process of requesting bids and selecting a provider for internet access using the Universal Service Administrative Company's eRate program. Bids were received from CenturyLink, Mediacom, and the Iowa Communications Network. Administration is recommending CenturyLink for our primary internet provider and upgrading to 3 Gbps from the current 1Gbps at a cost of \$342,000.00 for 36 months. eRate will fund 60% of the cost. Board 3/14/16

Administration is also recommending a secondary internet connection to provide redundancy and continuity for district operations. The connection will be used from a different location than the primary, provide 1Gbps bandwidth speed, and provide emergency back-up. Mediacom is the recommended secondary internet provider at a cost of \$107,460.00 for 36 months. eRate will fund 60% of the cost. Board 3/14/16

Update on Current District Projects

Hempstead High School Renovation

Kevin Eipperle, FEH, reported on the 573 Claim filed by Grazzini Brothers. A Release of Chapter 573 Claim was submitted to the District in February and a motion to release the retainage to Conlon Construction will be presented in March. Board 3/14/16

Senior High School Renovation

Ken Johnson, Straka Johnson Architects, reported that the project is coming along and all plans are with the cost consultant. Completed plans and project budget will be presented at the May meeting.

A 28E Agreement between the District and the City of Dubuque will be presented at the next board meeting for the collaborative work at the intersection of Clarke Drive and West Locust. Work would include realignment of the entry-way drive, installation of a small, raised island at the intersection, and striping to identify turning lanes. Cost estimate is \$30,000.00 to \$40,000.00. The City will invoice the District for work completed as the City moves forward. Bids and change orders will go through the District and the City Council. Board 3/14/16

Senior High School Bus Drop Off Lane Project

Ken Johnson, Straka Johnson Architects, reported that plans are being finalized and will be available on April 13, with bids due on April 26. Construction is scheduled to begin on June 7 with completion before school starts.

Bryant Elementary School Historic Window Replacement

Charlie Clasen is scheduling a time to have the weights installed (tentatively scheduled for March 24).

Transportation Department Asphalt Replacement Project

The bid opening was on February 19, 2016. The low bidder was McClain Excavating of Peosta, Iowa with a base bid of \$383,152.00. Paving work to be completed prior to the start of school. Remaining work to be done after school starts, but will not affect buses/drivers. Board 3/14/16

Hempstead and Senior High School Tennis Court Repair Project

The bid opening was on February 19, 2016. The low bidder was Pro Track & Tennis, Inc. of Bennington, Nebraska with a base bid of \$107,950.00. Board 3/14/16

Hoover Elementary School Bus/Parking Lot Project

The bid opening was on February 19, 2016. The low bidder was Eastern Iowa Excavating & Concrete, LLC, of Cascade, Iowa with a base bid of \$200,133.50. The City added storm water work to the scope of this project so bids are higher than project estimates. Board 3/14/16

Irving Elementary School Bus/Parking Lot Project

The bid opening was on February 19, 2016. The low bidder was McDermott Excavating of Dubuque, Iowa with a base bid of \$309,900.00. Alternate #1 was for West Parking Lot Modifications in the amount of \$46,100.00. It is being recommended to forgo the alternate bid work. Board 3/14/16

Eisenhower Elementary School Roof Replacement Project

The bid opening was on February 23, 2016. The low bidder was Giese Roofing of Dubuque, Iowa with a base bid of \$97,890.00 and Alternate #1 for the roof deck at overhang at a cost of \$990.00. Administration is recommending the base and alternate bid be accepted. Damage to the roof was caused by strong winds and expenses will be covered by insurance, less \$10,000.00 deductible. Board 3/14/16

Roof Damage at Eisenhower Elementary School and Jefferson Middle School

Mr. Kelleher showed a video of the roof at Jefferson Middle School during the strong winds on February 19.

These strong winds caused damage to Jefferson's roof and additional damage to a portion of the roof at Eisenhower. Two quotes for repairs were received for each project: Jefferson - \$26,750.00 and \$22,970.00 and Eisenhower - \$27,482.00 and \$27,100.00. Damages at both schools are considered one claim by the insurance company so the deductible will be \$10,000.00. EMC Insurance Companies will review repairs and possible replacement on March 15, 2016.

Agreement with Black Hills Energy for Natural Gas Service at Hoover Elementary School

The forty year old heating oil tank will be removed this summer. This agreement will provide non-interruptible natural gas service to the school. Board 3/14/16

Agreement with Miron Construction for Monitoring of Mudjacking at Roosevelt Middle School

This request is to modify an agreement that was approved in September of 2010. Additional work is needed to correct compaction issues and continue monitoring the cafeteria floor. Contractor will absorb the cost of all repairs. Board 3/14/16

Facility Rental Fees for 2016-17 School Year

Mr. Kelleher reviewed the facility rental fees for next school year. Mr. Ploessl recommended a new structure that is more equitable to all permit users. Permit fees would be based on the number of rentals. Board 3/14/16

Students Fees for 2016-17 School Year

Mr. Kelleher reviewed the student fees for next school year. No major changes are recommended. The cost of agenda handbooks has been reduced due to the actual cost of handbooks and will be subject to fee waiver. The W2 replacement fee has been increased to \$20.00 for employees requesting a replacement W2 from the District. Employees have the ability to print their own W2. Board 3/14/16

Student Lunch/Breakfast Fees for 2016-17 School Year

Lunch prices will increase \$.05 at the elementary level and \$.10 at the middle and high school level. Breakfast prices will increase \$.05 at all levels. Increases are necessary to meet federal guidelines. Board 3/14/16

Other Administrative Items – *Have Stan Review*

Mr. Rheingans informed the committee that budget reduction recommendations will be presented at the Educational Programs/Policy/Strategy Committee meeting on March 8 and the full Board on March 14.

The next meeting was scheduled for April 4, 2016, at 4:00 p.m.

The meeting adjourned at 4:55 p.m.

Joan Steffen
Secretary Pro-Tem