

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: December 23, 2015
 - B. Date media were emailed agenda: December 23, 2015
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: **January 4, 2016 - 4:00 p.m.**
 - F. Place of Meeting: The Forum
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Terra Siegert, Jim Prochaska, Craig Beytien, Tom Barton, Tami Ryan, Mike Donohue, Lisa Wittman. District representatives present: Stan Rheingans, Kevin Kelleher, Bill Burkhart, Mike Cyze, Rhonda Ramler.

Mr. Beytien called the meeting to order at 4:00 p.m.

Agenda for January 4, 2016

Agenda approved as submitted.

Memorandum of Understanding with Vision to Learn

Vision to Learn is a California not for profit corporation utilizing grant funding to offer free vision screenings (and free glasses as needed) to students in the five Title I schools. This mobile clinic will be on site at these schools this week. Board 1/11/16

Possible Fundraising Strategies

Mr. Barton suggested a workshop opportunity for booster clubs and PTA/PTOs to channel resources to help them learn how to properly raise money. The Foundation for Dubuque Public Schools is the place to start. Mike Donohue and Tom Barton volunteered to meet with Roy Hansen and Jennifer Klinkhammer from the Foundation. There was discussion about a school board member being on the Foundation board to be a voice for the district. Terry Mozena is organizing a Senior High School Alumni Association for a variety of reasons, but one is to raise funds for a Rams sculpture.

Other Items

Mr. Cyze indicated that Michael McCarty left the Loras production team and recruitment is underway for his replacement. He brought a one-year and a two-year agreement with Loras to the committee for review. A one-year agreement includes a 2.65% increase. The two-year agreement would include no increase for the second year, which would equate to a 1.3% increase year over year. The committee recommends the two-year agreement at a cost of \$310,292 (\$155,146 per year). Board 1/11/16

Mr. Rheingans updated the committee on the requirement changes at the state level on how we bill/finance/fund programming for students currently attending Hillcrest/Lawther and Four Oaks. District officials have met with Hillcrest on multiple occasions. Many districts have taken this program in-house. We currently do not have vacant space to bring it in-house at this time. There will be discussions and

requests coming to the board in the future to bring this programming in-house (centrally located in a district owned facility by school district employees) beginning with the 2016-17 school year. A plan must be submitted to the state by June 2016. The district appreciates the partnership and great working relationship with Hillcrest Family Services/Lawther Academy and Four Oaks. Board approval will continue for Hillcrest and Four Oaks payments since contracts are not in place. Board 1/11/16

Update on Current District Projects

Hempstead High School Renovation

The renovation is eligible for an Alliant Energy rebate. The Weidt Group provided estimates in the past. The latest written estimate dated 12/10/15 indicated a rebate of \$367,234.00. An up-to-date verbal estimate appears to be \$227,173.00. FEH is investigating how they modeled to arrive at this lower rebate amount. There is no formal appeal process. FEH, in conjunction with Bill Burkhart, will continue to investigate.

Conlon Construction is requesting release of retained funds. FEH indicates the project is complete and they recommend the Certificate of Substantial Completion be approved and the request for \$523,592.48 of the retainage be released. The district will continue to hold \$318,000.00 for work that is incomplete or defective. Board 1/11/16

Senior High School Renovation

A donation request was received from Ken Mo Farms, Inc. (Darryl, Dan, Jeff, Terry Mozena and Marty McNamer) for 443 sq. ft. of walnut ceiling, circa 1900, for the commons area to be incorporated into the plans for the Senior High renovation. This donation is appraised at \$118,000. Board 1/11/16

Amendment to Agreement with Straka Johnson Architects, PC due to additional \$5,448,071 in hard construction costs (additional hard construction cost x 7.25% = \$394,985). Board 1/11/16

Senior High School Bus Drop Off Lane Project

Busing and Associates have submitted the traffic study to the City. Minimal comments were received. Final plans will be submitted to the City in January. The bus lane bids would be received in April.

Maintenance Department Storage Building Project

This project is complete. The estimated cost was \$235,000 actual cost was \$201,750 + engineering costs of \$16,950 = \$218,700. Final Acceptance – Board 1/11/16

Bryant Elementary School Historic Window Replacement

The district is currently holding \$34,000 from Conlon Construction. It will be spring or summer before they will ask for final approval due to work that needs to be finished as weather permits.

Transportation Department Asphalt Replacement Project

Plans are finalized and will go out for bid on January 19, with bids due February 19, 2016.

Hempstead and Senior High School Tennis Court Repair Project

The project is estimated at \$130,000. Bids are due February 19 with project complete on July 29.

Hoover Elementary School Bus/Parking Lot Project

The project is estimated at \$110,000. Bids are due February 19 with project complete on August 26. Amendment to Agreement with IIW, PC at a cost of \$4,100. Board 1/11/16

Irving Elementary School Bus/Parking Lot Project

Project is estimated at \$340,000. Bids are due February 19 with project complete on August 26.

Eisenhower Elementary School Roof Replacement Project

Meeting with insurance adjustor tomorrow morning. Gymnasium/music room roof needs to be replaced due to storm damage.

Items for Sale

The following items have been listed for sale on govdeals.com – wheel balancer, parts washing container, auto lift, 2002 Ford F450 with salt spreader and snow plow, computer equipment, telephones. The reserve for the dump truck is \$17,000. Bids opened today through January 18 and the current bid is \$9,000. Since it is an item for \$5,000 or more, the sale will require board action in February.

PPEL and SAVE Project Reports

Mr. Kelleher reviewed the reports.

The next meeting was scheduled for February 1, 2016, at 4:00 p.m.

The meeting adjourned at 5:40 p.m.

Joni Lucas, Secretary
Board of Education