

DUBUQUE COMMUNITY SCHOOL DISTRICT  
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67<sup>th</sup> G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
  - A. Date agenda was posted for meeting: October 30, 2015
  - B. Date media were emailed agenda: October 30, 2015
  - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Cumulus Broadcasting; and Chamber of Commerce.
  - D. Board Committee: **Facilities/Support Services Committee**
  - E. Date and Time of Meeting: **November 2, 2015 - 4:00 p.m.**
  - F. Place of Meeting: The Forum
  - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Terra Siegert, Jim Prochaska, Craig Beytien, Tom Barton, Tami Ryan, Mike Donohue, Lisa Wittman. District representatives present: Stan Rheingans, Kevin Kelleher, Rick Till, Bill Burkhart, Charlie Clasen.

Mr. Beytien called the meeting to order at 4:00 p.m.

Agenda for November 2, 2015  
Agenda approved as submitted.

Donation of Trees to Hempstead High School

Hempstead High School Green Team leaders have submitted a grant for 30 fruit and shade trees at a cost of \$3,762. An additional \$1,260 of materials will be donated. Buildings and Grounds staff along with Hempstead custodians will help with the planting and maintenance of the trees. Green Team and Hempstead students will also provide care and maintenance of the trees if the grant is awarded.  
Board 11/9/15

Donation of Flagpole Area Improvements to Hempstead High School

Doug Beisker-Olson addressed the committee on his proposed Eagle Scout project which consists of a paver sidewalk, block benches and landscaping by the flagpoles at an estimated cost of \$2,300-\$2,800. Buildings and Grounds staff will locate and approve materials and provide supervision for the project.  
Board 11/9/15

Donation of Courtyard Improvements to Hempstead High School

Over several years, senior classes and student government have earmarked money for a courtyard fund to rejuvenate the courtyard area after construction and renovations were completed. This donation is for an attractive waterscape in the courtyard at a cost of \$6,000. Buildings and Grounds staff will run the waterline and electricity to the pump and provide supervision for the project. Board 11/9/15

### Request from Maquoketa Valley High School for Used Empathy Bellies

In keeping with board policy, it is recommended that the board approve the donation of nine empathy bellies to Maquoketa Valley High School. These bellies simulate different stages of pregnancy for student learning and are no longer functional. Maquoketa Valley is willing to spend the money to purchase necessary parts to bring them back to functionality. The district was able to replace them using Perkins funds. Board 11/9/15

### Sales Tax Cash Flow Schedule

Mr. Rheingans indicated that there are administrative changes to items that are subject to sales tax in the state of Iowa. Once enacted, this will greatly affect the amount of sales tax collected by the district. Mr. Tim Oswald, from Piper Jaffray, updated the committee on sales tax projections. Considering no growth factor, the district is projected to receive \$136 million in SAVE tax. With the governor's changes, the impact on the district in fiscal 2017 is estimated to be \$12-\$29 per student in loss of revenue, which cumulates to a potential \$4 million decrease over the life of the sales tax. Cash flow projections were also shared. Two more bond sales will be required in January 2017 and January 2018. With the governor's change, there are no surplus dollars prior to 2020 beyond the Senior High School renovation project (\$30 million) and a potential new pool (\$7 million).

### Update on Current District Projects

#### **Hempstead High School Renovation**

Contractor is still working on punch list items.

#### **Senior High School Renovation**

Straka Johnson Architects has completed the design development phase and is requesting Authorization to Proceed into the Construction Documents phase of the design work for this project. Board 11/9/15

#### **Senior High School Bus Drop Off Lane Project**

Mr. Ken Johnson, SJA, indicated that this is a precursor project for the Senior High School renovation. Due to some unexpected directives from the City of Dubuque (storm water study and a traffic impact analysis) this project could be delayed. It is somewhat unusual to be required to complete a traffic study when this is a renovation project with no projected change in volume of traffic. It appears that the City will not even review the site plan until the traffic analysis is completed. An appeal process was discussed.

#### **Maintenance Department Storage Building Project**

The maintenance storage building was turned over to the district last Friday. There are some punch list items yet to be completed.

#### **Bryant Elementary School Historic Window Replacement**

Project is potentially complete.

#### **Hempstead High School Athletic Field Improvement Project**

Project is still on hold.

#### **Transportation Department Asphalt Replacement Project**

Plans and specifications are complete. Bid date is February 2016. Project will be completed before school starts next year. Proposed Plans, Specifications, Form of Contract, and Estimated Cost/Set Date for Public Hearing – Board 11/9/15

#### **Hempstead and Senior High School Tennis Court Repair Project**

Agreement with Selser Schaefer Architects for architectural/engineering services – Board 11/9/15

#### **Hoover Elementary School Bus/Parking Lot Project**

Agreement with IIW, P.C. for architectural/engineering services – Board 11/9/15

#### **Irving Elementary School Bus/Parking Lot Project**

Agreement with IIW, P.C. for architectural/engineering services – Board 11/9/15

Update on National Association for the Exchange of Industrial Resources (NAIER)

The NAIER warehouse is located in Galesburg, Illinois. Companies like 3M, Rubbermaid, Office Depot, etc. donate products for a tax deduction. Non-profit organizations, at a membership fee of \$600 per year, can choose items at no additional cost. In addition to many useful items, the district recently acquired 16 cherry desks that are valued at \$32,000. This is a great program for the district.

Request for Allowable Growth for LEP and Open Enrollment Out

SBRC Application to increase spending authority for LEP students and open enrollment out – Board 11/9/15

Other Items

Four Oaks has requested a partial payment until contract negotiations can be completed. Board 11/9/15

The next meeting was scheduled for December 7, 2015, at 4:00 p.m.

The meeting adjourned at 4:57 p.m.

Joni Lucas, Secretary  
Board of Education